



**KERALASIDCOLIMITED**

(A Government of Kerala Undertaking)  
HousingBoardBuilding, 6thFloor, SanthiNagar,  
Thiruvananthapuram, P.B. No:50, Pin No: 695001.

Ph:0471-2330613,2330614,

Website: [www.keralasidco.com](http://www.keralasidco.com)

Email: [sidcoprocurement@gmail.com](mailto:sidcoprocurement@gmail.com)

e tender for SETTING UP OF TINKERING LABS 30 SCHOOLS in 6 Districts  
SIDCO/PROC/SSEEKM/TP4018/25-26



# Kerala Small Industries Development Corporation (An undertaking of Government of Kerala)

Plt.No:38, Housing Board Building, Santhi Nagar, Thiruvananthapuram, Pin No: 695001  
Tel Nos: 0471 2330613, 2330614, 2330458 (after office hours) Fax: 0471 2330904  
Email - sidco@sidco.com, Website: www.keralasidco.com

SIDCO/PROC/SSEKM/TP4018/25-26

23/12/2025

## **TENDERNOTICE**

**Sub:-** e tender for SETTING UP OF TINKERING LABS 30 SCHOOLS in 6 Districts reg:-

The Managing Director, Kerala Small Industries Development Corporation Limited, Housing Board Building, 6th floor, Santhi Nagar, Thiruvananthapuram-695001 invites 2-cover e tender for SETTING UP OF TINKERING LABS 30 SCHOOLS in 6 Districts from experienced manufacturers /Suppliers empanelled with Kerala SIDCO issued on or after 10/12/2024.Tender forms and other tender details can be downloaded from the website: [www.etenders.kerala.gov.in](http://www.etenders.kerala.gov.in).

Name of Work	e tender for SETTING UP OF TINKERING LABS 30 SCHOOLS in 6 Districts
Quantity	AsperBOQ
PAC	Rs. 7588710/- (including Tax)
EMD	Rs.75887/-
Tender Fee	Rs.13432/- incl GST
Tender Publishing Date And Time	<b>23/12/2025 at 01.00 pm</b>
Last Date And Time For Submission of Bid	31/12/2025 at 11.00 am
Technical Bid Opening Date and Time	01/01/2026 at 11.00 am
Period of validity of offer	180 days from the date of opening of Financial bid

The EMD and cost of tender form has to be remitted 48 hours before the closing time for bid submission online through SBI payment gate way link [www.etenders.kerala.gov.in](http://www.etenders.kerala.gov.in).

**Sd/-**  
Managing Director

(In Bidders Letter Head)

From,  
(Address of the Bidder)

To,  
The Managing Director  
Kerala SIDCO Limited,  
Housing Board Building, 6th Floor,  
Santhi Nagar, Thiruvananthapuram,  
P.B.No:50, Pin No: 695001.

Sir,

**Sub:-** e tender for SETTING UP OF TINKERING LABS 30 SCHOOLS in 6 Districts.reg:-

**Ref:1)** e-Tender Reference No. SIDCO/PROC/ SSEEKM/TP4018/25-26 Tender  
ID: ..... in the e-Tender website: [www.etenders.kerala.gov.in](http://www.etenders.kerala.gov.in)

In response to your e-Tender No.SIDCO/PROC/ SSEEKM/TP4018/25-26 In the e-Tender website [www.etenders.kerala.gov.in](http://www.etenders.kerala.gov.in), e tender for SETTING UP OF TINKERING LABS 30 SCHOOLS in 6 Districts in the State of Kerala, we thereby Offer the firm rates quoted in the Financial Bid Online.

I/We agree that this offer shall be valid for a period of 180 days from the date of opening of the Financial Bid Online. Earnest Money Deposit (EMD) furnished by me/us shall be forfeited, if I/We fail(s) to honor the tender.

I/We hereby agree to abide by and fulfill all the Terms and conditions of the (Name of products/work) contract attached herewith for supply/execution of ..... which shall be deemed to form an integral part of this offer and I/We return herewith the same duly signed on each page in token of my/our acceptance thereof.

I/We have transferred an amount of Rs...../- (Rupees..... only) through Online/NEFT/RTGS towards the EMD & Tender Fee through online SBI Payment Gateway link in the website [www.etenders.kerala.gov.in](http://www.etenders.kerala.gov.in)

I/We hereby declare that this bid and your acceptance to be communicated by you to Me/us by registered letter or by any means of written communication shall constitute a valid and binding contract between us.

Yours faithfully,

*Name & Signature of the Bidder)*

**Encl:** 1. Tender Notice, Item specifications, Terms and Conditions of contract

**Duly filed and signed with office seal.**

2. Technical Bid documents duly signed with office seal. (Seal of the Bidder)

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### **Cover-1 Technical Bid/Eligibility Criteria**

1. **Duly signed and sealed Tender Documents.**
2. Copy of **MSME/Company Registration Certificate.** In case of Proprietorship/Partnership Firms (Enclose details of the same).
3. **Work experience** - The bidder should have experience in executing similar works. Upload copy of Work Orders within past three years, cumulative total not less than 31 lakhs).
4. **Bank details** – Banker's name & address and details of Bank Account Number of the bidder.
5. Product Warranty/Guarantee in bidder's letter head as per items in BOQ with Tender ID
6. Upload the copy of Annual Income Tax return filed for the last year.
7. Upload the copy of latest GST return filed.
8. Upload copy of PAN and GST registration.
9. The bidder should upload duly filled Bidder profile. ANNEXURE-I
10. valid empanelment certificate with SIDCO issued on or after 10/12/2024.
11. Tenderer should possess the required man power and machinery for execution of such works. (Attach self-attested copy of man power –machinary details).
12. The bidder should upload the sample approval letter from SSE manager Ernakulam by submitting Furniture samples.
13. The bidder should upload the work completion period 30 days in the letter head

### **Cover2:-Financial Bid(BoQ)**

1. Should be submitted online only as per the BoQ format. The Bidder has to enter the rates in the BoQ format only. Kindly note that no other alterations are made in BoQ format otherwise it will not be validated. The rate quoted must be inclusive of all taxes, levies and installation charges.
2. The bidder may visit the worksite [if more clarification required] before participating in the tender.
3. The sample should be produced/demonstrated as and when insisted by Cust. Dept/SIDCO and only after the approval/inspection of the same purchase order may be issued.
4. The rates quoted by the bidder are inclusive of all taxes, Transportation, fitting charges and any other charges, if any.
5. All the works should be completed as prescribed by the customer department, SIDCO within stipulated days from the date of agreement.

For more details, Contact Manager:

Manager: Sidco Sales Emporium Ernakulam: 9497620102

**WORK ITEM DESCRIPTION**

Sl. No.	Item Description	Quantity	Units
1	2	4	5
1	<b>e tender for SETTING UP OF TINKERING LABS 30 SCHOOLS in 6 Districts</b>		
1.01	13.80 Providing and applying white cement based putty of average thickness 1 mm, of approved brand and manufacturer, over the plastered wall surface to prepare the surface even and smooth complete.	450.000	sqmt
2.01	13.43.1 Applying one coat of water thinnable cement primer of approved brand and manufacture on wall surface: Water thinnable cement primer	5670.000	sqmt
3.01	13.60.1 Wall painting with acrylic emulsion paint of approved brand and manufacture to give an even shade:Two or more coats on new work	5670.000	sqmt
4.01	13.61.1. Painting with synthetic enamel paint of approved brand and manufacture to give an even shade: Two or more coats on new work	450.000	sqmt
5.01	Design , printing and installation of graphics on wall with Digitally reproduced art work Print on 3M IJ 16-20 with foam board and installed over a existing surface of partition / panelling as per details.	180.000	sqmt
6.01	Item code 1.7.2-Wiring for circuit/ submain wiring alongwith earth wire with the following sizes of FRLS PVC insulated copper conductor, single core cable in surface/ recessed medium class PVC conduit as required. 2 X 2.5 sq. mm + 1 X 2.5 sq. mm earth wire	900.000	mtr
7.01	1.24.1 Supplying and fixing following modular switch/ socket on the existing modular plate & switch box including connections but excluding modular plate etc. as required. 5/6 amps switch	240.000	each
8.01	1.24.4 Supplying and fixing following modular switch/ socket on the existing modular plate & switch box including connections but excluding modular plate etc. as required. 3 pin 5/6 amp socket outlet	240.000	each
9.01	1.28.2 Supplying and fixing following Modular base & cover plate on existing modular metal boxes etc. as required. 3 Module	240.000	nos

10.01	90.10.1.3 Supply & Fixing the following types/sizes of boxes suitable for modular accessories in surface/ recess including making good the damages, colour washing etc as required (RoHS compliant ) 3 module moulded plastic box on surface	240.000	each
11.01	1.53.1 Supplying and drawn of UTP 4 pair CAT 6 LAN cable in the existing surface/recessed steel/PVC conduit as required 1 run of Cable	600.000	mtr
12.01	1.21.1 Supplying and fixing of following sizes of medium class PVC conduit along with accessories in surface/ recess including cutting the wall and making good the same in case of recessed conduit as required. 20 mm	600.000	mtr
13.01	Supply and installation of PVC casing and capping of the following sizes including supply of of fixing materials, interconnecting, clamps, screws etc. complete as required and as directed by Engineer in Charge. 20mm wide (inner)	900.000	mtr
14.01	1.14.1. Wiring for circuit/ submain wiring along with earth wire with the following sizes of FRLS PVC insulated copper conductor, single core cable in surface / recessed medium class PVC conduit as required 2x1.5 sq.mm + 1x1.5 sq.mm earth wire	900.000	mtr
15.01	2.3.3. Supplying and fixing following way, single pole and neutral, sheet steel, MCB distribution board, 240 V, on surface/ recess, complete with tinned copper bus bar, neutral bus bar, earth bar, din bar, interconnections, powder painted including earthing etc. as required. (But without MCB/RCCB/Isolator 12 way, Double door	30.000	nos
16.01	2.14.1. Supplying and fixing following rating, double pole, (single phase and neutral), 240 volts, residual current circuit breaker (RCCB), having a sensitivity current upto 300 milliamperes in the existing MCB DB complete with connections, testing and commissioning etc. as required. 25 amps	30.000	nos
17.01	2.10.1. Supplying and fixing 5 amps to 32 amps rating, 240/415 volts, "C" curve, miniature circuit breaker suitable for inductive load of following poles in the existing MCB DB complete with connections, testing and commissioning etc. as required. Single pole	150.000	each
18.01	2.10.3. Supplying and fixing 5 amps to 32 amps rating, 240/415 volts, "C" curve, miniature circuit breaker suitable for inductive load of following poles in the existing MCB DB complete with connections, testing and commissioning etc. as required. Double pole	30.000	nos
19.01	Supply of Wireless Ceiling Mount Access Point, Support PoE 802.3af/at and Direct Current, Easily Mount to Wall or Ceiling including power adapter. Model TP Link Archer	30.000	nos

20.01		60.000	nos
	Supply and installation of Cat 6 RJ 45 Connectors with boot.		
21.01	Fabrication supply and installation of wall side working table of size 3.00 L x 0.60 W x 0.75 H m. Thickness 18mm. Table top : prelaminated particle board/MDF. Leg : MS powder coated leg and MS powder coated edge beams.	60.000	nos
22.01	Fabrication supply and installation of wall side working table of size 1.20 L x 0.60 W x 0.75 H m. Thickness 18mm. Table top : prelaminated particle board/MDF. Leg : MS powder coated leg and MS powder coated edge beams.	30.000	nos
23.01	Fabrication supply and installation of wall side working table of size 1.20 L x 1.20 W x 0.75 H m. Thickness 18mm. Table top : prelaminated particle board / MDF. Leg : MS powder coated leg and MS powder coated edge beams.	90.000	nos
24.01	Workstation Chairs: Supplying and placing Mid back height adjustable chair with fixed armrest. Seat upholstered with PU Foam & back with mesh as per design intent. Including all cost and conveyance of materials, labour etc	90.000	nos
25.01	Wooden stool chair : Supply and placing round wooden stool chair of 50 cm dia seating with metal powder coated/ wooden leg.	480.000	nos
26.01	Fabrication supply and installation metal rack of size 0.90m L x 0.45m W x 1.80m H with slotted angle frames and metal sheets	90.000	nos
27.01	<p>OD:Cleaning and grading the existing wall surface to remove dust, dirt, efflorescence, and loosely adhered particles using wire brush/manual methods. Carefully chipping of damaged, discolored, and damp wall portions using hammer and chisel (Owner's Scope). Drilling 12 mm (½") dia. holes at 90 mm (3½") c/c spacing along the lowest mortar line between first and second course of bricks from floor level using hammer drill, followed by vacuum cleaning of holes. Fixing PVC pipes for injection and gravity injecting approved Xylene Siloxane-based waterproofing chemicals into the holes in two rounds to create an effective damp-proof course. After chemical injection, sealing of holes with cementitious mortar. Applying one coat of two-component acrylic polymer-modified flexible cementitious waterproofing coating suitable for negative water pressure (e.g., Brushbond RFX or equivalent). Subsequently, plastering the treated surface using polymer-based, fiber-reinforced repair mortar such as Rendroc SP40 of M/s Fosroc Chemicals or equivalent approved brand. Finishing the work by applying one coat of water-based epoxy coating for final protection and durability as per manufacturer's specification and as directed by the Engineer-in-Charge.</p>	30.000	sqmt

## GENERAL INSTRUCTIONS TO BIDDERS REGARDING E-TENDER

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1. Bidders should do the registration in the tender site <http://etenders.kerala.gov.in> using the options available. Then the digital signature registration has to be done with the e-token, after logging into the site. The e-token may be obtained from one of the authorized certifying authorities such as SIFY/EMUDHRA. The Bidders must have internet banking facility.
2. Bidder has to login to the site through giving user ID/password chosen during registration.
3. The e-token that is registered should be used by the Bidder and should not be misused by others.
4. The Bidders can update well in advance, the documents such as certificates, work/Purchase Order details etc. under my documents option and this can be selected as per tender requirements and can be uploaded during bid submission.
5. After downloading/getting the tender schedule the Bidder should go through them carefully and then submit the documents required otherwise the bid will be rejected.
6. Bidder should take into account of the Corrigendum published before submitting the bids online.
7. Bidder in advance should get ready the bid documents to be submitted as indicated in the tender schedule and they should be in PDF/XLS/RAR/DWF formats. If there is more than one document they can be clubbed together.
8. The Bidder may submit the bid documents by online mode through the site [www.etenders.kerala.gov.in](http://www.etenders.kerala.gov.in). The documents submitted by the Bidders will be digitally signed using the e-token of the Bidder and has to be submitted.
9. Common errors which can be occurred during online payment.
  - a) Bidder making a payment of incorrect amount/making partial payment.
  - b) The additional parameters regarding tender, not keyed in properly by the Bidder's bank.

In all the above cases, the entries in the routing account will remain unmatched and un-reconciled. On the next bank working day, State Bank of India shall provide an MIS to Government as well as to State Bank of India's Trivandrum Treasury Branch, with the details of unmatched entries. State Bank of India's Trivandrum, Treasury Branch shall process the reversal transactions.

### 10. Refund of Payment:

Processing of refunds will be carried out by State Bank of India in the following stages

- a) After opening of Bid (incomplete bid or withdrawal of bids)
- b) After Technical Bid evaluation (rejected bids)
- c) After Financial Bid Evaluation (all bids other than L1 & L2)
- d) EMD of L2 Bidder will be reversed after Award of Contract/ execution of Agreement with L1.

After award of Contract, the EMD amount of L1 Bidder shall be remitted online to the District Treasury, Thiruvananthapuram/ respective PSU account from the common collection account of State Bank of India opened for e-Procurement project of Kerala and EMD amount of L2 Bidder will be retained in the collection account of State Bank of India. On receiving a confirmation from Tender Inviting Authority on the Award of Contract/ execution of an agreement with L1

Bidder, the EMD amount of L2 Bidder, retained by State Bank of India, will be



refunded online to his/ her bank account. In case L1 Bidder is disqualified/ withdraws his/ her bid, the EMD amount of both L1 and L2 Bidder will be remitted to the District Treasury, Thiruvananthapuram/ respective PSU account by State Bank of India.

By submitting tender online it is presumed that the Tenderer accepts all the terms and conditions attached to this tender.

#### **GENERAL TENDER TERMS & CONDITIONS FOR E-PROCUREMENT**

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This tender is an e-Tender and is being published online for the .....  
tender is invited in 2 cover system from the registered and eligible firms through the procurement portal of Government of Kerala ([www.etenders.kerala.gov.in](http://www.etenders.kerala.gov.in)). Prospective Bidders willing to participate in this tender shall necessarily register themselves with the above mentioned e-procurement portal. The tender timeline is available in the critical date section of this tender published in [www.etenders.kerala.gov.in](http://www.etenders.kerala.gov.in).

- **Online Bidder Registration Process:**

Bidders should have a Class II or above Digital Signature Certificate (DSC) to be procured from any Registration Authorities (RA) under the Certifying Agency of India. Details of RAs will be available on [www.cca.gov.in](http://www.cca.gov.in). Once the DSC is obtained, Bidders have to register on [www.etenders.kerala.gov.in](http://www.etenders.kerala.gov.in) website for participating in this tender. Website registration is a one-time process without any registration fees. However, Bidders have to procure DSC at their own cost.

Bidders may contact e-Procurement Helpdesks of Kerala State IT Mission over telephone or email for assistance in this regard.

Trivandrum-0471-2577088, 2577188, 2577388

Ernakulam-0484-2336006, 2332262

Kannur-0497-2764788, 2764188

Email: [etendershelp@kerala.gov.in](mailto:etendershelp@kerala.gov.in)

- **Online Tender Process:**

The tender process shall consist of the following stages:

- **Downloading of tender document:** Tender document will be available for free download on [www.etenders.kerala.gov.in](http://www.etenders.kerala.gov.in). However, tender document fees shall be payable at the time of bid submission as stipulated in this tender document.
- **Pre-bid meeting:** If any as per tender only
- **Publishing of Corrigendum:** All corrigenda shall be published on [www.etenders.kerala.gov.in](http://www.etenders.kerala.gov.in) and shall not be available elsewhere.
- **Bid submission:** Bidders have to submit their bids along with supporting documents to support their eligibility, as required in this tender document on [www.etenders.kerala.gov.in](http://www.etenders.kerala.gov.in). No manual submission of bid is allowed and manual bids shall not be accepted under any circumstances.
- **Opening of Technical Bid and Bidder short-listing:** The technical bids will be opened, evaluated and shortlisted as per the eligibility and technical qualifications. All documents in support of technical qualifications shall be submitted (online). Failure to submit the documents online will attract disqualification. Bids shortlisted by this process will be taken up for opening the financial bid.
- **Opening of Financial Bids:** Bids of the qualified Bidder's shall only be considered for opening and evaluation of the financial bid on the date and time mentioned in critical date's section.
- **Documents Comprising Bid:**

- The First Stage (Pre-Qualification or Technical Cover based on 1 cover or 2 cover tender system):

Pre-Qualification or Technical proposal shall contain the scanned copies of the following documents which every Bidder has to upload as stated in the tender document terms and condition of the tender. The Kerala SIDCO Ltd. doesn't take any responsibility for any technical snag or failure that has taken place during document upload.

- The Second Stage (Financial Cover or as per tender cover system):

The Bidder shall complete the Price bid as per format given for download along with this tender.

**Note:** The blank price bid should be downloaded and saved on Bidder's computer without changing file-name otherwise price bid will not get uploaded. The Bidder should fill in the details in the same file and upload the same back to the website.

**Fixed price:** Prices quoted by the Bidders shall be fixed during the Bidder's performance of the contract and not subject to variation on any account. A bid submitted with an adjustable/variable price quotation will be treated as non-responsive and rejected.

- Tender Document Fees and Earnest Money Deposit (EMD)

The Bidder shall pay a tender document fees and Earnest Money Deposit or Bid Security as per the tender. The Bid security is required to protect the purchaser against risk of Bidder's conduct, which would warrant the forfeiture of security.

- Online Payment modes:

The tender document fees and EMD can be paid in the following manner through e-Payment facility provided by the e-Procurement system:

- State Bank of India (SBI) Internet Banking: If a Bidder has a SBI internet banking account, then, during the online bid submission process, Bidder shall select SBI option and then select Internet banking option. The Procurement system will re-direct the Bidder to SBI's internet banking page where he can enter his internet banking credentials and transfer the tender document and EMD amount.
- National Electronic Fund Transfer (NEFT)/Real Time Gross Settlement (RTGS): If a Bidder holds bank account in a different bank, then, during the online bid submission process, Bidder shall select NEFT/ RTGS option. An online remittance form would be generated, which the Bidder can use for transferring amount through NEFT / RTGS either by using internet banking of his bank or visiting nearest branch of his bank. After obtaining the successful transaction receipt no., the Bidder has to update the same in the e-Procurement system for completing the process of bid submission. Bidder should only use the details given in the Remittance form for making a NEFT / RTGS payment otherwise payment would result in failure in e-Procurement system.

As NEFT payment status confirmation is not received by e-Procurement system on a real-time basis, Bidders are advised to exercise NEFT mode of payment option at least 48 hours prior to the last date and time of bid submission to avoid any payment issues.

As RTGS payment status confirmation is not received by e-Procurement system on a real-time basis, Bidders are advised to exercise RTGS mode of payment option at least 24 hours prior to the last date and time of bid submission to avoid any payment issues.

- NEFT/RTGS payment should be done according to following guidelines:

- Single transaction for remitting Tender document fee and EMD: Bidder should ensure that tender document fees and EMD are remitted as one single transaction.
- Account number as per Remittance Form only: Account no. entered during NEFT/RTGS remittance at any bank counter or during adding beneficiary account in Internet banking site should be the same as it appears in the remittance form generated for that particular bid by the e-Procurement system. Bidder should ensure that tender document fees and EMD are remitted only to the account number given in the Remittance form provided by e-Procurement system for that particular tender.

Bidders must ensure that the banker inputs the Account Number (which is case sensitive) as displayed in the Remittance form. No additional information like Bidder name, company name, etc. should be entered in the account no. column along with account no. for NEFT / RTGS remittance.

- Only NEFT / RTGS Remittance Allowed: Account to Account transfers, State Bank Group Transfers (GRPT), Payments from NRE Accounts, SWIFT Transfers or Cash payments are not allowed and are treated as invalid mode of payments. Bidder must ensure that the banker does NEFT or RTGS (for above 2 lakhs payments as per RBI guidelines) transaction only and specially instruct the banks not to convert the payment type to GRPT or any other payment mode.
- Amount as per Remittance form: Bidder should ensure that the amount being remitted is neither less nor higher than the amount shown in remittance form.
- UTR Number: Bidders should ensure that the remittance confirmation (UTR number) received after NEFT / RTGS transfer should be updated as it is, in the e-Procurement system for tracking the payment.
- One Remittance Form per Bidder and per Bid: The remittance form provided by e-Procurement system shall be valid for that particular Bidder and bid and should not be re-used for any other tender or bid or by any other Bidder.

Any transaction charges levied while using any of the above modes of online payment has be borne by the Bidder. The supplier/contractor's bid will be evaluated only if payment status against Bidder is showing "Success" during bid opening.

- **Submission Process:**

For submission of bids, all interested Bidders have to register online as explained above in this document. After registration, Bidders shall submit their Technical bid and Financial bid online on [www.etenders.kerala.gov.in](http://www.etenders.kerala.gov.in) along with online payment of tender document fees and EMD.

For page by page instructions on bid submission process, please visit [www.etenders.kerala.gov.in](http://www.etenders.kerala.gov.in) and click "Bidders Manual Kit" link on the home page.

It is necessary to click on "Freeze bid" link/ icon to complete the process of bid submission otherwise the bid will not get submitted online and the same shall not be available for viewing/ opening during bid opening process.

- **Miscellaneous:**

- The NEFT/ RTGS Remittance form downloaded from the e-Tendering website is not valid for remittance through SBI branches
- Beneficiary account no. is alpha-numeric and should be entered as it appears above where "TCP" are the only alphabets & case sensitive in above beneficiary account number.
- For RTGS or NEFT transactions, Date and time at which payment is received in SBI would be relevant for the purpose of determining the issue as to whether payment was received in time or not. Therefore, Bidders should make transactions well in

advance so as to ensure that the payment reaches SBI before date and time for submission of tender.

- Bids for which Payment is received after closing date/time for submission of tender/bid would be rejected and would not be considered for further processing. The payment would be returned back to the bank account from which the transaction was made.

For any clarification on e-Procurement system or refund details, please raise an issue ticket on [www.eprocurement.kerala.gov.in](http://www.eprocurement.kerala.gov.in) for online registration and tracking of issues or contact Kerala State IT Mission's e-Procurement Helpdesks directly at the following addresses.

KeralaStateITMissionPMU Office,  
PensionTreasuryBuilding,OppositeBSNLCSC, Uppalam  
Road, Statue, Trivandrum.  
04712577088,2577188,2577388  
Kerala State IT Mission e-Procurement Project Office  
ITES Habitat Centre, Room No. 18-C, Sector E-Hall,  
JawaharlalNehruInternationalStadium,Kaloor,Cochin.  
0484 2336006, 2332262

KeralaStateITMission-e-ProcurementSupportCentre  
1<sup>st</sup>Floor, Civil Station, Collectorate, Kannur.  
04972764788, 2764188

Email:[etendershelp@kerala.gov.in](mailto:etendershelp@kerala.gov.in)

#### **TERMSANDCONDITIONS**

1. The tender is invited for and on behalf of the Managing Director, Kerala SIDCO Limited, Housing Board Building, 6<sup>th</sup>Floor, Santhi Nagar, Thiruvananthapuram .
2. The Tenderer should submit the e-tender in two cover bid system through online only. Cover 1 is for the Technical Bid and cover 2 is for the Financial Bid. The Technical and Financial Bids are to be submitted through online only.
3. Tender document may be downloaded from [www.etenders.kerala.gov.in](http://www.etenders.kerala.gov.in) and required documents as per the requirements of the tender. Duly prepared tender may be uploaded in the above e-Tender website.
4. All Tenders should be submitted through the e-Tender website of Govt. of Kerala. Tenders submitting after the specified time and incomplete tenders will not be eligible for further processing.
5. Tenders will not be entitled to claim any costs, charges, expenses or incidentals for or in connection with the preparation and submission of their tenders. Tenderers who failed to comply with earlier contractual obligations of SIDCO which result in short closure/cancellation of any contracts, due to reasons not on the part of SIDCO are not eligible to participate in this tender for two years. Firms Blacklisted by SIDCO are not eligible to apply.
6. A performance security of 5% has to be remitted at the time of executing the agreement and same will be released only after the successful completion of work

and after producing non compliance certificate from the department.

7. Please note that the online payment of EMD and cost of the Tender Form has to be remitted 48 hours before the closing date of the tender submission.
8. The Technical bid details (Technical specification of the item(s) and commercial terms) with supporting documents has to be submitted online as per the format uploaded in the website [www.etenders.kerala.gov.in](http://www.etenders.kerala.gov.in)
9. The duly signed and sealed Technical bid documents should be submitted online only (scanned and uploaded)
10. Financial Bid details has to be submitted online as per the BoQ format uploaded in the website [www.etenders.kerala.gov.in](http://www.etenders.kerala.gov.in)

The Bidder has to enter the Rates in the BoQ format only. Kindly note that no other alterations are made in BoQ format otherwise it will not be validated.

11. The rate quoted must be inclusive of all taxes, levies and installation charges.
12. The quantity mentioned in the tender may vary according to the requirements of customer department and the bidder should be willing to supply the items with same specifications and the rate quoted in the tender.
13. Tender document is to be submitted by the Authorized Signatory of the firm.
14. The Tenderer should sign on all pages of the Tender Notice and Terms & Conditions with office seal affixed and submit the same online with the Technical Bid, in acceptance of the terms and conditions, along with required documents specified in the tender.
15. Submitted tender should be free from overwriting. All corrections and alterations should be duly attested by the tenderer.
16. On the due date of opening, only the Technical bid (Cover-1) of the tender will be opened, online. The Tenderers will get automatic e-mail alerts from the portal about the status of tendering process.
17. The Financial bid (Cover 2) of those who are qualified in the Technical bid evaluation only be opened.
18. SIDCO reserves the right to modify the e-Tender prior to the last date of submission. Amendments if any will be uploaded in the website [www.etenders.kerala.gov.in](http://www.etenders.kerala.gov.in) as Corrigendum. The tender also will be modified accordingly in the website based on the corrigendum. All the Tenderer are requested to verify the amendments if any uploaded in Corrigendum online and to submit/resubmit the tenders online only.
19. SIDCO reserves the right to cancel the E-tender at anytime .
20. SIDCO reserves the right to cancel the E- tender at any time or reject any bidder if the documents submitted by the bidder is seen false.
21. SIDCO reserves the right to modify and amend the terms & conditions and announce the same at any time before the e-tender concludes. Announcements during the e-



tender on the website and/or by facts including announcement of any additional conditions or correction in the tender and/or additions or deletions of items being offered for purchase are binding on the bidder.

21. The Corporation reserves the right to accept or reject any or all offers, amend or relax the conditions of this e-Tender Notice, e-Tender Conditions or apportion the work amongst the different Tenderers in any manner as it may choose, without assigning any reason what so ever.
22. Those who have been terminated or black listed by Govt. / SIDCO will not be able to participate in this tender.
23. Tenderer must upload the data/submit tender as per the conditions of the e-Tender website. If there is any technical error in submission or opening of the submitted documents SIDCO will not be responsible for the same. Due attention and care hastobe taken while submitting the tender.
24. InthecaseofthesuccessfulTenderer(s)andtheL2Tenderers,theEMDshallbe retained. In the case of other Tenderers, the EMD will be refunded/reversed. EMD can be converted to Security Deposit on awarding of work. No interest will be paid on the EMD/Security Deposit.
26. Any offer made in response to this e-Tender, when accepted by SIDCO by means of Award of Contract (AOC) in the e-Tender website will constitute a contract between the parties.
27. The successful bidder has to execute agreement in prescribed format in Annexure II instamppaperworthRs.200/-orattheprevailingvaluetariffasperrulesonaward of work /issue of Purchase Order.
28. TermsandConditionsofPurchaseorder/Work Order:
  - (a) The Successful bidder on award of Work/Purchase order based on the tender, copy of the same has to be returned to SIDCO duly signed.
  - (b) The items specifications must be strictly adhered the bidder and if there is any variationinthespecificationoftheproductsuppliedthesamehastobereplaced.
  - (c) By submitting the bid it is presumed that the bidder has verified the tender documents and technical specification of the items in details and has quoted the tender rate accordingly.
  - (d) The items supplied against the tender must strictly confirm to the specifications as prescribed in tender.
  - (e) The delivery should be made on supply point mentioned in order on or before due date and failing of this can leads to penalty/damages decided by the Corporation
  - (f) SIDCO or the ultimate consumer will be doing final inspection for product/work supplied/delivered and shall reject the material at the cost of supplier in case of quality/specification complaint. The rejected goods are to be removed from supply point at the expense of supplier and materials should be replaced with in time limit by intimated by SIDCO.
  - (g) Products/services are supplied to the customer as directed by SIDCO an

acceptance certificate indicating the quality and quantity of the materials delivered should be produced by the successful bidder.

(h) Following documents are to be presented by the successful bidder for payment after supply

i. Duplicate of delivery challan

ii. Triplicate of invoices

iii. Test certificate

iv. Acceptance certificate from authorized officer of the customer department regarding quality and quantity

(i) Two purchase order copy shall be sent to successful bidder. Supplier has to return one copy with signature and seal to SIDCO.

(j) SIDCO shall make payment to successful bidder only after collecting sales proceeds and deducting the service charges. No interest is paid to bidder for belated payments from customer department.

29. The bidder should see that all the documents required for transportation of the products/execution of work are ready with the truck and should be accompanied along with invoice from SIDCO, including E-declaration. If any issue arises at Check Posts or any other places, the Corporation will not be responsible.

30. Quality Complaints: Any kind of Quality Complaints, if noticed, will be making good from the bidder's bill or to bidder from any other amount due from the Corporation or other means, including by Revenue Recovery, which the Corporation thinks fit. It is the duty of successful bidder to prove that they have not caused any Quality Complaints of the product/execution of work is delivered to the customers of the Corporation.

31. The assurance of quality, time bound supply, loading, delivery and installation of the products/execution of works at customer site will be the sole responsibility of the bidder. In case of damage in supplied products or any defects found in the executed works, replacement or rectification of damage/defects should be done by the bidder. Collecting the damaged products or rectification of damage/defects from the customer site and replacing the products to the customer site including loading, unloading and installation will be at the cost of the bidder only.

32. If the bidder fails to honor the Purchase/Work Order or fails to deliver the products/execution of works in time, the Corporation will make its own arrangement for supplying the products/execution of works at the cost of the bidder. If the Corporation incurs any loss in this account, the amount will be recovered from the bidder.

33. The corporation will in no way indemnify against any eventualities arising out of Quality Complaints by the Legal/Statutory Authorities due to negligence on the part of the bidder or his representative. All such issues are to be solved by the bidder at his own risk and cost if any.

34. TDS or if any taxes as applicable for execution of work/service and transportation imposed by the Govt. will be deducted from the bidder's bill.

35. The bidder should be always committed to his responsibilities and be loyal to the Corporation and should not, in any way, disclose the details of the business information to any other parties or bidders, which may affect the business of the Corporation.
36. The quality, quantity of the products/works must be ensured by the bidder/ his authorized representative while making delivery of products
37. The bidder must obtain acknowledgement from the customers on delivery of the products/completion of works stating that they have received the products/works in proper quantity, quality, condition. Quality complaints reported will be the responsibility of the bidder. Bidder will be liable to replace the products/rectification of damage to customer at their own cost and transporting charges for the same has to be borne by the bidder. Otherwise corporation will deduct the amount of the products and transportation charges, including loading and unloading charges, from the bill and or from the Security Deposit remitted by him or by initiating Revenue Recovery Action as per rules in force.
38. If the products are supplied to the customer as directed by SIDCO an acceptance certificate indicating the quantity and quality of the products/works delivered should be produced by the bidder in the prescribed format.
39. The successful Bidder will be responsible for making delivery of the product and for clearing the loads delivered from the Check Posts by producing the required documents. The E-declaration has to be obtained from SIDCO where ever required by the bidder. The bidder will have the full responsibility to transport and deliver the products to the customers of SIDCO in time. The bidder should see all the documents required for the transportation or installation or execution of work are ready with the transporting vehicle and accompanied along with Invoice from SIDCO. If any issue arises at Check Posts or any other places during the transit the Corporation will not be responsible.
40. Time is the essence of this bid and hence the bidder should see that the products delivered/works executed on time stipulated without fail.
41. Rate should be firm for the period of bid. Request for enhancement of the rate during the bid period will not be entertained under any circumstances including hike in oil price, labour charge, etc. If any such hike is demanded during the agreement period the Corporation will have the liberty to make its own arrangement and any additional charge or loss incurred to the Corporation, while arranging alternative arrangement, will be recovered from the bidder's bill or from any other amount due from the Corporation or other means, including by Revenue Recovery, which the Corporation thinks fit.
42. In case of electronic goods/computer system and peripherals onsite warranty certificate copy from the manufacturer has to be submitted to Corporation.
43. Once the tender has been accepted, the bidder will be liable to supply the products/execute the works to the destinations as per the Purchase/Work Order within the time stipulated for delivery
44. The corporation will in no way indemnify against any eventualities arising out of low quality of product/work/service and punishments by the legal/statutory



authorities due to negligence, willful act on the part of the bidder or his representative engaged by the bidder. All such issues are to be solved by the Bidder at his own risks.

45. SIDCO reserves the right to cancel the tender and call retender if the rate quoted by the Tenderer is exorbitant. Hence the Tenderers are advised to quote the lowest possible rate for the bid.
47. A security deposit of 5% will be deducted and same will be released after completion of warranty period.
48. SIDCO reserves the right to provide the work order to other bidders, who have participated in tender, matching the L1 price.
49. Disputes: All disputes in this regard, if any, will be settled by Arbitration. The venue of the Arbitration will be either in Thiruvananthapuram or Ernakulam. The Arbitrator will be appointed by the Managing Director of Kerala SIDCO Ltd. and the law will be Indian law and language will be in English.
50. The bidder should ensure the genuinity of all the documents uploaded. Any fraud if found will lead to disqualification of the bidder.
51. The L1 bidder should furnish the details of concerned person acting on behalf of the company, their Aadhar/Passport/Electrol ID card, Father's details, Latest photographs, L1 bidder's and Witness address [both official and residential with village, taluk details] etc during/before execution of agreement.

***ANNEXURE-I(TO BE UPLOADED IN BIDDER'S TECHNICAL BID)***

**BIDDER PROFILE**

Name of Company/Proprietor:	
Name of Authorised Person:	
Address of Company:	
Address of Authorised Person with Village, Taluk etc.	
email:	
Mobilenumber	
Tin(if Applicable)	
Aadhaar number of Authorised person	
Voter's ID of Authorised person.	

## **ANNEXURE-II**

***(Only the successful bidder has to execute the agreement in prescribed format in stamp paper worth Rs.200/-)***

### **FORM OF AGREEMENT (Draft) (For contract for supply of specific quantities)**

AGREEMENT executed ..... day of ..... 2025  
by M/s..... (Called the Contractor) and  
The Manager, SIDCO ..... on behalf of Kerala  
SIDCO Limited. (Hereinafter call the SIDCO)

WHEREAS the Contractor has tendered for the supply of articles for the use of the Government as per the Tender Notification No..... dated ..... published at website: [etenders.kerala.gov.in](http://etenders.kerala.gov.in) which tender notification shall form part of this Agreement as if incorporated herein.

AND WHEREAS the SIDCO has/has been pleased to accept the offer in respect of the article mentioned in the copy of the order attached.

AND WHEREAS the Contractor has as security for the due fulfillment of his obligations under this deed deposited Rs..... being ..... percent of the estimated

### **NOW THESE PRESENTS WITNESS AS FOLLOWS**

1. The contractor hereby declares that the goods sold to the buyer under this contract shall be of the best quality and workmanship and shall be strictly in accordance with the specifications as sample and particulars contained in the copy of the order attached herewith and the contractor hereby guarantees that the said goods would continue to conform to the description and quality aforesaid for a period of one year from the date of delivery of the said goods to the SIDCO and that notwithstanding the fact SIDCO may have inspected and/or approved the said good, if during the aforesaid period of one year the said goods be discovered not to conform to the description and quality aforesaid or have deteriorated (and the decision of SIDCO in that behalf will be final and conclusive) SIDCO will be entitled to reject the said goods or such portion thereof as may be discovered not to conform to the said description and quality. On such rejection, the goods will be at the Contractor's risk, and all the provisions herein contained relating to rejection of goods etc. shall apply. The contractor shall, if so called upon to do replace the goods etc. or such portion thereof as is rejected by SIDCO. Otherwise the Contractor shall pay to SIDCO such damages as may arise by reason of the breach of the condition herein contained. Nothing here in contained shall prejudice any other right of SIDCO in that behalf under this contract or otherwise.

2. Request for enhancement of rates once accepted will not be considered except where SIDCO have, prior to the actual suppliers, expressly agreed in writing for any price variation under specified circumstances. Conditions of sales or other special terms and conditions if any printed on the quotation sheet of the contractor or attached with contractor's tender or any other letter or paper from the contractor will not govern this contract nor bind SIDCO in any manner whatsoever unless such terms have been expressly accepted by the SIDCO in writing.
3. The articles and quantities to be supplied are as shown in the copy of the order No.....dated.....Herewith attached, which shall be considered as part of this Agreement. The contractor agrees to supply the quantities of the articles shown in the order at the rate tendered by him for each articles / within the time fixed.
4. The contractor agrees that time is the essence of this contract.
5. If the contractor defaults in the supply of all or any of the articles correctly and promptly as above SIDCO is at liberty to procure the same from elsewhere without canceling the contract as a whole. If SIDCO incur, in thus procuring such materials, higher cost than the agreed rates such excess cost may be deducted by SIDCO from the Contractor's bill or adjusted or otherwise realized from his security deposit or recovered from him by other means. The contractor agrees that he shall not be entitled to claim the excess, if any of the tendered rates over such cost to SIDCO.
6.
  - (a) All payments to the contractor for supplies effected satisfactorily will be made after scrutiny of his bills.
    - I. Either by cheques drawn on Government Treasuries.
    - II. Or by account payee cheque drawn on SIDCO's Bankers.
    - III. Or in the case of supplies from abroad by Drafts or otherwise as may be agreed to.
  - (c) The firms will produce stamped pre-receipted invoices for payments.
7. All incidental expenses incurred by SIDCO for making payment outside the District in which the claim arises shall be borne by the contractor.
8. The contractor shall not assign or make over in part or wholly the contract or the benefits or burdens thereof. The contractor shall not underlet or sublet the execution of the contract or any part thereof without the consent of SIDCO in writing. SIDCO shall have absolute power to refuse such consent or rescind such consent (if given) at any time. The contractor shall not be relieved from his obligation, duty or responsibility under this contract even if consent to let or sublet is given by SIDCO.
9. Notwithstanding the provisions contained in clause 4 SIDCO shall have the right to cancel the contract for any default on the part of the contractor in due performance thereof.

10. It shall be lawful for the SIDCO from and out of any moneys for the time being payable or due to the contractor from SIDCO under this contract or otherwise to set off any loss or expense, cost of damages, sustained or incurred by SIDCO by reason of the cancellation of the contract
11. The security deposit shall subject to the conditions specified herein be returned to the contractor within three months after the expiration of the contract, if the contractor has performed his obligation under the contract. In all cases where are guarantee for the goods supplied the security deposit will be released only after the expiry of the guarantee period.
12. The contractor agrees that any communication addressed to him may be handed over to him or his agent personally or left at his residence or place of business or maybe sent by prepaid post to his address as mentioned in this deed.
13. The contractor agrees that all sums found due to SIDCO under or by virtue of these presents shall be recoverable from him and his properties movable and immovable under the provisions of the Revenue Recovery Act for the time being in force as though they are arrears of land revenue or in any manner as SIDCO may deem fit.
14. The contractor agrees that any sum of money due and payable to him from SIDCO shall be adjusted against any sum of money due to SIDCO from him under any other contracts.

It is mutually agreed that all amounts due to SIDCO toward damages or lose from the contractor shall be recovered either by initiating revenue recovery proceedings under the Revenue Recovery Act of through the courts at Ernakulam only.

**NOW THEREFORE IN CONSIDERATION OF THE MUTUAL COVENANTS AND OBLIGATIONS IT IS AGREED BY AND BETWEEN THE PARTIES AS FOLLOWS:**

- 1 The First party warrants that the goods supplied by them to the second Party shall be free from defects in materials, workmanship and installation for a period of .....years/ after the completion/commissioning/installation and from the date of purchase.
- 2 That the purchase bill of and copy of warranty card shall be produced in the event of claiming Warranty by the Second Party.
- 3 That the first party shall replace the defective parts/ product to the complete and total satisfaction of the second party.
- 4 The First Party unconditionally agreed to rectify all or any of the defects with respect to the goods, expeditiously within the time as required by the Second Party and shall also be liable and responsible to pay damages to the Second Party on breach of warranty.
- 5 Any dispute – controversy and difference arising between the parties here to out of or in relation to these terms or its agreements or any breach thereof shall be settled by mediator appointed in consensus with the Managing Director SIDCO and Managing Director,  
.....And the

matter which cannot be settled amicably shall be referred to and finally settled in accordance with the provision of the Indian Arbitration and conciliation Act 1996 and in respect of all disputes, the Court of Thiruvananthapuram shall have the exclusive jurisdiction.

- 6 Amendments/modifications to this agreement shall be made in writing signed by both parties.

IN WITNESS WHEREOF THE CONTRACTOR.....

.....(H.E.  
name and address of the contractor and Shri.....

..... Manager/Special Officer/Sr. Manager SIDCO  
..... For and on behalf of the Kerala  
Small Industries Development Corporation Ltd., Thiruvananthapuram have hereunto set their  
hands. Signed sealed and Delivered by:

SIGNATURE OF THE CONTRACTOR

In the presence of witnesses: 1.

2.

